



POLICE CHECK POLICY

PURPOSE: Community Matters is committed to maintain the safety of participants, staff and volunteers. As part of this commitment Community Matters will require the administration of a Police Check Policy.

WHO WILL BE REQUIRED TO HAVE A POLICE CHECK:

All staff and volunteers will require a vulnerable sector police check. Any consultants engaged in programs which involve children or vulnerable residents will also be required to provide a vulnerable sector police check.

COST OF POLICE CHECKS:

Where necessary Community Matters will pay for the cost of a police check for staff and volunteers. Contract personnel will be required to provide their own police check.

ADMINISTRATION:

The administration of our Police Check policy will be the responsibility of a senior staff person designated by the Executive Director.

Approved by The Board of Directors
April 2013