

EVENT NAME	Health Fair						DATE	
Event Objective								
Event Location								
CMT Staff Lead								
Event Benchmarks								
EVENT PROMOTION								
Promotion Materials	Flyer Complete		FB Posts set up		Notice sent to CMT email list		Notice sent to partners	
	Justin Skinner		SNAPD		Cabbagetown Review			
Flyer Postings	CMT Doors		Laundry Rooms		Library	Growing Together	Community Centre	
Volunteers/Name	Task		Time needed (from to)		Thank you sent			
Tables			Staff Person	Benchmark	Materials		Comments	
CMT Programs and Registration					TEA, COFFEE, JUCE, FRUIT AND COOKIES AT THE OPENING TABLE			
Job Club and Training, FTHP program			Maltia					
Neighbourhood Guide					Large Map of St. JT, Neighbourhood guide			
Health Planner and App with raffle				10 sign ups to APP	Health Planners		Will there be a raffle	
Adults+ Varsha's			Bawani		Varsha's art and Leaf Art			
Adults+ Seniors Connections (Aruna		Handouts? whiteboard showing outings, plantings etc, upcoming events for bulbs, indoor and condo bulb sessions			
ST JT Arts:			Michael					
Nutrition					CMT Handouts: PREPARE SOME RECIPES, Whiteboard: Use some FB posts? HL Flyer with Schedule info about food handling tests			

			Foodshare: Suggestions from Afua, Flyers , Bus Schedule, Info about Food Basket Program Brian Cook: Any information about survey and NEXT STEPS: GET RESIDENTS IDEAS ABOUT A HEALTHY FOOD STORE	
Screening Table		8 Residents visiting Bus	Information about diabetes and blood pressure clinic Dental, cancer (Pap and Mammogram) Any IWHB Handouts	
Exercise	Hanan		Regular demonstrations of Zumba, Bollywood, Tai Chi, Yoga,	Can anyone do massage
Social Media	Poonam		Laptop showing FB, Videos Sign up for App	Is ther a Google Health Library Flyer
After School	Shabana		Pumpkin Carving Examples of pumpkin art Plastic knives, supply of pumpkin	
Basic Materials				
Tablecloths		White Board		Pictures
Testimonials		Graphs		Raffle
Sound System		Photographer		Videographer